Clean Acres Area of NA – Area Service Committee Minutes <u>October 21, 2018</u>

Meeting Opened at 7:00 with moment of silence followed by the serenity prayer. Addicts read the NA service paragraph, 12 traditions of NA, and the 12 concepts. Read old business and reviewed & accepted minutes from prior month.

Position	Representative	Present
Chairperson	Patrick C.	Y
Co-Chair	Brad S.	Y
Secretary	Ally S.	Y
Treasurer	John H.	Y
Co-Treasurer	Vern P.	Υ
Regional		
Committee	Vacant	-
Member (RCM)		
Alternate RCM	Vacant	-
Hospitals &	Kyle W.	Υ
Institutions Chair		
Hospitals &		
Institutions Co-	Vacant	-
Chair		
Literature Chair	Brandon L.	Υ
Literature Co-Chair	Monica T.	Υ
Public Relations Chair	Stephanie T.	Y
Public Relations Co-Chair	Vacant	-
Convention	Vacant	-
Representative		
Alternate	Vacant	-
Convention Rep.		
Unity Chair	Naomi O.	Y
Unity Co-Chair	Vacant	-
Policy Chair	Tom P.	Υ
Policy Co-Chair	Nicole K.	Υ

Home Group Attendance:

1	Anonymous Group	Υ	18	Just for Today	Υ
2	Conscious Contact	Υ	19	KSQ Recovers 2	Υ
3	Decision & Action	Υ	20	Message of Hope	Υ
4	Drug Free in the DUB-C	Υ	21	New Life Group	Υ
5	Easy Does It	Υ	22	Recovery on the Hill	Υ
6	Find and Feel the Freedom	Υ	23	Saturday Night Solutions	Υ
7	Focus Group	Υ	24	Spiritual Awakening	Υ
8	Footwork	Υ	25	Stairway to Freedom	Υ
9	For Addicts Only	Υ	26	STAR Group	Υ
10	Free at Last	Υ	27	Sunday Steps at Eleven	Υ
11	Give It Away	Υ	28	Surrender to Win	Υ
12	Good Morning Group	Υ	29	Tuesday Night Group	-
13	Good Orderly Direction	Υ	30	12 Steps to Freedom	Υ
14	Gratefully Not Dead	-	31	The WAIT Group	
15	How & Why It Works	Υ	32	Wake Up & Smell the Recovery	Υ
16	HOW Group	Υ	33	We Grow from the Darkness	Υ
17	I Can't, We Can	Υ			

Sub-Committee Reports:

Hospitals and Institutions Sub-Committee Report:

Attendance: Nicole K, Logan, Brittany, Charlie, Max, Nicole D, Barb, Kyle, Joey, Rex, Victor, Heather, Brad, Robert, Courtney, April, Steph, Pankaj – 18 members in attendance

Report: Opened with Serenity Prayer, 12 Traditions, 12 Concepts & H&I Policy

Regional Business: See attached* Met Saturday October 6th 9am at Roxb. Mem. – Discussing and planning annual Regional H&I Learning day. Commitment Report:

CCCF 2/2 PREA Forms needed by 11/1 and added to clearance form.

Gaudenzia 5/5 No issues.

Malvern 4/4 No issues.

RCA 4/5 Due to illness, facility notified. Facility still

wants 2 meetings.

VA PTSD 5/5 No issues.

VA Women 5/5 No issues.

VA 39 Sunday 4/5 Speaker cancelled.

VA 39 Wednesday 5/5 No issues.

Literature Report: \$196.60

Nominations: Robert nominated for H&I Co-chair; Barb nominated for VA

PTSD

New Business: Discussed possibility of taking more commitments. Still waiting on confirmation from Messiah Lutheran on date for H&I Learning

Day. See attached flyer.

Unity Sub-Committee Report:

No report.

RCM Report:

None.

P.R. Sub-Committee Report:

Good evening. Tri-fold meeting lists are available at the literature window.

Audio recordings of WCNA 37 are available for sale. You can find the link at www.na.org/wcna. There is also a survey to take for all that participated in the convention. The survey can be located at www.na.org/survey.

Our current book project is a book that will explore a spiritual principle each day, in a similar style to the Just for Today daily meditation book. World has posted online forms as well as workshop materials for members to submit their writings. Check it out at www.na.org/spad and please spread the word.

Thank you for allowing me to serve, Stephanie T. Phone (484)–364–9386 Email stroyer12@gmail.com

Area Policy Report:

No report.

Area Literature Report:

Start Inventory: \$3,351.27

Cash Balance: \$572.08

Expenses:

- Order: \$564.70

- Shipping: \$11.97 (after discount)

- Supplies: \$5.83 (copies of order forms)

Income:

+Sales: \$685.00 +H&I: \$196.60

End Inventory: \$3,034.37 End Cash Balance: \$888.98

Note: Cost of shipping and supplies were paid by area.

Area Treasurer Report:

OPENING BALANCE	1550.00
DONATIONS	588.56
TOTAL	1738.56
EXPENCES PI/PR (MEETING LIST) H&I LITERATURE RECEIPT BOOK LIT. EXPENCES UNITY	-55.00 -196.60 -10.91 -17.80 -100.00
TOTAL EXP.	-380.31
TOTAL AFTER EXPENSES	1358.25
H&I MOTION	-100.00
PRUDENT RESERVE	-1150.00
REMAINING BALANCE	108.25
REGION DONATION	54.00
WORLD DONATION	54.00

Old Business:

Motions & Nominations:

MOTION:

Committee: Literature Sub Committee

Motion: All groups must hand in their literature orders at area service by 7:15pm.

<u>Intent:</u> To help insure that the literature committee can complete its area tasks in a timely fashion and to better enable the Area service meeting to run efficiently.

Y-23 N-3 AB-0 PASSED

MOTION:

Committee: H&I Subcommittee

<u>Motion:</u> \$100 for rent and supplies to support H&I Learning Day which will be held in late October or early November. Receipts will be provided and any unused funds returned.

Y-25 N-1 AB-0 PASSED

NOMINATION:

Committee: H&I Subcommittee

Nomination: Heater B. Position: H&I Co-Chair

<u>Qualifications:</u> 23 months clean, has NA sponsor, works NA steps, and member of Friday Night Footwork Group of NA, willingness to serve.

Y-26 N-0 AB-0 PASSED

New Business:

Motions & Nominations:

Below topics to be voted on by Home Groups

**NOMINATIONS ARE OPEN THROUGHT NOVEMBER FOR
TRUSTED SERVICE POSITIONS FOR 2019 TO BE VOTED ON IN
DECEMBER. **

NOMINATION:

Committee: H&I Subcommittee

Nomination: Robert

Position: H&I Co-Chair 2019

Qualifications: Willingness to serve NA, sponsor, homegroup, works Steps

& been involved with H&I for the past 2 $\frac{1}{2}$ years.

Group Reports:

Group: Anonymous Group

Day & Time: Friday; 11:00pm—12:10am

Location: Providence Church

430 Hannum Avenue, West Chester, PA 19380

Report: All is well, two new homegroup members.

Anniversaries: — Donation: \$7.85

Group: Conscious Contact

Day & Time: Sunday; 8:00pm—9:00pm

Location: Hari Om Yoga Center

348 Boot Road, Downingtown, PA 19335

Report: Group is doing well: We have 3 new home group members Rich,

Rocky & Christina. We have also added a speaker once a month

and use BT & Green & Gold IT WORKS.

Anniversaries: Rob C is celebrating 1 year Nov. 11

Donation: \$11.00

Group: Decision and Action

Day & Time: Tuesday; 7:00pm—8:00pm Location: Manor Presbyterian Church

505 Street Road, Cochranville, PA 19330

Report: All is well. Continue to spread the word to the still suffering

addict. Attendance is fluctuating.

Anniversaries: —

Donation: \$10.75

Group: Drug Free in Dub C

Day & Time: Saturday; 7:00pm—8:15pm

Location: Charles A. Melton Arts and Ed Center

501 E. Miner Street, West Chester, PA 19382

Report: Group is running well.

Anniversaries: —

Donation: \$24.19

Group: Easy Does It

Day & Time: Thursday; 7:00pm—8:15pm

Location: Charles A. Melton Arts and Ed Center

501 E. Miner Street, West Chester, PA 19382

Report: We are struggling with Home group members and attendance is

very low. I got some suggestions fro w Ken W on how to get

attendance up, will bring up at next Bus. Meeting.

Anniversaries: —

Donation: \$0.00

Group: Find & Feel the Freedom

Day & Time: Wednesday; 7:00pm—8:00pm

Location: Church of the Holy Trinity

212 South High Street, West Chester, PA

Report: All is well the group is having its annual Halloween party

Wednesday Oct. 31st food, fun, fellowship, 2 speakers, etc.

Anniversaries: Bobby Jo 10 years

Donation: \$—

Group: Focus

Day & Time: Tuesday; 7:30pm—9:00pm Location: VA Medical Center; Building 6-B

1400 Blackhorse Hill Road, Coatesville, PA 19320

Report: Home group celebrating 18-year anniversary, group doing well.

Anniversaries: 18 year Ann. Oct. 23

Donation: —

Group: Footwork

Day & Time: Friday; 8:00pm—9:30pm Location: Messiah Lutheran Church

46 W. Lancaster Avenue, Downingtown, PA 19335

Report: Everything good.
Anniversaries: Heather B. 10-12-18

Donation: \$0.00

Group: For Addicts Only

Day & Time: Monday; 6:30pm—7:30pm Location: St. Andrew's Episcopal Church

7 Saint Andrew's Lane, Glenmoore, PA 19343

Report: We are a new group and have 3 homegroup members. We are

carrying the message well and welcome all to join us. Same

place as S.T.A.R. Tuesday nite.

Anniversaries: —

Donation: \$0.00

Group: Free At Last

Day & Time: Monday & Thursday; 7:00pm—8:00pm

Location: Lincoln Court Shopping Center — Malvern Center

225 Lancaster Avenue, Frazer, PA 19355

Report: All well. Attendance is up this too shall pass.

Anniversaries: Seth had 2 year ann.

Donation: \$10.00

Group: Give It Away

Day & Time: Sunday; 6:30pm—7:30pm

Location: Lincoln Court Shopping Center — Malvern Center

225 Lancaster Avenue, Frazer, PA 19355

Report: All is well. Carrying the message of NA.

Anniversaries: —

Donation: —

Group: Good Morning

Day & Time: Saturday; 9:00am—10:00am
Location: Schuykill Friends Meeting House

37 N. Whitehorse Road, Phoenixville, PA 19460

Report: Group is doing well. New home group member Marcus.

Anniversaries: —

Donation: \$18.00

Group: Good Orderly Direction

Day & Time: Tuesday; 8:00pm—9:30pm Location: St. James Episcopal Church

409 East Lancaster Avenue, Downingtown, PA 19335

Report: Not Present. (Group is still closed.)

Anniversaries: — Donation: —

Group: Gratefully Not Dead

Day & Time: Thursday; 12:00pm—1:00pm

Location: Lincoln Court Shopping Center — Malvern Center

225 Lancaster Avenue, Frazer, PA 19355

Report: Still carrying the message.

Anniversaries: —

Donation: \$10.00

Group: How & Why It Works

Day & Time: Monday—Friday; 12:00pm—1:00pm

Location: Atkinson Shelter (Rear) on Diamond Avenue

822 East Chestnut Street, Coatesville, PA 19320

Report: We are carrying the message of recovery. We have a new home

group member, Bob P.

Anniversaries: —

Donation: \$100.00

Group: H.O.W

Day & Time: Tuesday; 7:30pm—8:30pm

Location: Honey Brook United Methodist Church

4510 Horseshoe Pike, Honey Brook, PA 19344

Report: Meetings are doing well. Rent is paid and literature purchased.

Anniversaries: —

Donation: —

Group: I Can't, We Can

Day & Time: Thursday; 7:30pm—8:30pm Location: St. Peter's Episcopal Church 121 Church Street, Phoenixville, PA 19460

Report: All is well, one new home group member Brian.

Anniversaries: —

Donation: \$13.00

Group: Just For Today

Day & Time: Wednesday; 6:00pm—7:00pm Location: St. Paul's United Church of Christ

101 Worthington Road, Exton, PA 10341

Report: Our anniversary meeting was fun. Group doing well. Have been

getting new comers, which is awesome.

Anniversaries: Hilary had 19 years on 10/7/18

Donation: \$88.00

Group: KSQ Recovers 2

Day & Time: Monday; 7:00pm—8:00pm & Wednesday; 7:30pm—8:30pm

Location: United Methodist Church of the Open Door

210 South Broad Street, Kennett Square, PA 19348

Report: Group is running well.

Anniversaries: Shane celebrated 1 year

Donation: \$3.40

Group: Message of Hope

Day & Time: Thursday; 8:00pm—9:00pm

Location: Honey Brook Presbyterian Church

4331 Horseshoe Pike, Honey Brook, PA 19344

Report: Need homegroup members & positions to fill. Will be closed

Thanksgiving.

Anniversaries: —

Donation: \$2.00

Group: New Life

Day & Time: Thursday; 7:00pm—8:30pm Location: New Life in Christ Fellowship

1 South 5th Avenue, Coatesville, PA 19320

Report: All is well, 3 new homegroup members, Vinny & Mack

Anniversaries: Lorenzo celebrated 19 years

Donation: —

Group: Recovery on the Hill

Day & Time: Saturday; 10:00am—11:30am Location: Episcopal Church of the Trinity

323 East Lincoln Highway, Coatesville, PA 19320

Report: All well.

Anniversaries: 2 ann. In month of Oct.

Donation: \$30.00

Group: Saturday Night Solution

Day & Time: Saturday; 11:00pm—12:15am

Location: Providence Church

430 Hannum Avenue, West Chester, PA 19380

Report: All is well.

Anniversaries: —

Donation: \$0.00

Group: Spiritual Awakening

Day & Time: Sunday; 12:30pm—2:00pm

Location: Open Arms Transformation Center

645 East Lincoln Highway, Coatesville, PA 19320

Report: Group doing good nominated Kenyetta G as alternate GSR.

Anniversaries: Tyrone C 11 years Sunday Oct. 28th

Donation: \$18.26

Group: Stairway to Freedom

Day & Time: Monday; 7:00pm—8:15pm

Location: United Methodist Church of West Chester

129 South High Street, West Chester, PA 19382

Report: All is well carrying the message. Anniversaries: 10th year anniversary for the HG.

Donation: \$21.75

Group: Start Talking About Recovery

Day & Time: Tuesday; 7:30pm—8:30pm Location: St. Andrew's Episcopal Church

7 Saint Andrew's Lane, Glenmoore, PA 19343

Report: Meeting attendance steady. Rent paid, all is well. Anniversaries: Nate B. Sept. 27th – 8 years

Donation: \$29.00

Group: Sunday Steps

Day & Time: Sunday; 11:30am—12:30pm

Location: Lincoln Court Shopping Center — Malvern Center

225 Lancaster Avenue, Frazer, PA 19355

Report: All is well.

Anniversaries: —

Donation: —

Group: Surrender to Win

Day & Time: Monday; 7:30pm—9:00pm

Location: VA Medical Center: Building 6-LZ

1400 Blackhorse Hill Road, Coatesville, PA 19320

Report: Group is in need of new home group members for upcoming

elections for the coming year. All are welcome.

Anniversaries: Charles P. Donation: \$0.00

Group: Tuesday Night

Day & Time: Tuesday; 7:00pm—8:00pm Location: Fenn's Coffee — Upstairs

111 North Church Street, West Chester, PA 19380

Report: Not Present.

Anniversaries: — Donation: —

Group: 12 Steps to Freedom

Day & Time: Friday; 7:30pm—8:45pm

Location: St. Simon & Jude Church

6 Cavanaugh Court, West Chester, PA 19382

Report: All is well; attendance is good; continuing to carry the message

to the addict who still suffers.

Anniversaries: Rick B. 31 years; Shai 1 year

Donation: \$21.75

Group: Wait

Day & Time: Sunday & Wednesday; 6:00pm—7:30pm Location: Community Youth and Women's Alliance

423 East Lincoln Highway, Coatesville, PA 19320

Report: Group doing well. Meeting attendance has been steady.

Anniversaries: Bobby W. 5 years; Eric B. 1 year

Donation: \$84.33

Group: Wake Up & Smell the Recovery
Day & Time: Saturday; 10:30am—11:30am

Location: Lincoln Court Shopping Center — Malvern Center

225 Lancaster Avenue, Frazer, PA 19355

Report: All is well, continuing to carry the message to the addict who still

suffers. All bills paid.

Anniversaries: —

Donation: \$20.05

Group: We Grow from the Darkness

Day & Time: Thursday; 7:00pm—8:00pm

Location: Church of the Advent

401 North Union Street, Kennett Square, PA 19348

Report: All is well.

Anniversaries: Mike will have 9 years on 9/27, Group Anniversary meeting held

on 11/1.

Donation: \$36.30

Open Forum:

- -Open discussion about the Unity Committee:
 - -Not a lot of interest, should there still be a committee or create ad hock committee for events.
 - -Not up to the Unity Committee to provide unity for the area, it is up to the groups.
 - -Questions for the groups to consider:
 - -What do the groups want Unity to be?
 - -What do the groups want from the committee?
 - -Unity was created for the anniversary picnic.

-Motion-			
Group/Committee:			
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Motion:			
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Intent:			
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—Nomination—	
Group/Committee:	
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Group/Committee:	
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—Nomination—	
Group/Committee:	
Nomination:	
Position:	
Qualifications:	

Chester County Prison VOLUNTEERS/CONTRACTORS/INTERNS PREA Training

POLICY STATEMENT

The Prison Rape Elimination Act (PREA) standards were enacted into law in 2003 to study and address prison sexual violence. Sexual abuse is against the law. The concept of "zero tolerance" is at the foundation of the PREA standards. Every provision of the standards is rooted in the notion that even one incident of sexual abuse or sexual harassment in prison settings is too many. Zero tolerance means that no sexual abuse or sexual harassment is tolerated, including abuse by inmates and by staff.

- Anyone who engages in, fails to report, or knowingly condones sexual abuse or sexual harassment of an inmate shall be subject to disciplinary action and may be subject to criminal prosecution.
- An inmate, employee, contract service provider, volunteer, intern, and/or any individual
 who has business with or uses the resources of the Prison is subject to disciplinary action
 and/or sanctions, including possible dismissal and termination of contracts and/or
 services, if he/she is found to have engaged in sexual harassment or sexual contact with
 an inmate.
- A claim of consent will not be accepted as an affirmative defense for engaging in sexual abuse or sexual harassment of an inmate.

DEFINITIONS

Sexual abuse of an inmate by a staff member, contractor, volunteer, intern, or individual who has business with or uses the resources of the Prison includes any of the following acts, with or without the consent of the inmate:

- 1) Contact between the penis and the vulva or the penis and the anus, including penetration, however, slight;
- 2) Contact between the mouth and the penis, vulva, or anus;
- 3) Contact between the mouth and any body part where the staff member, contractor, or volunteer has the intent to abuse, arouse, or gratify sexual desire;
- 4) Penetration of the anal or genital opening, however, slight, by a hand, finger, object, or other instrument, that is unrelated to official duties or where the staff member, contractor, or volunteer has the intent to abuse, arouse, or gratify sexual desire;
- 5) Any other intentional contact, either directly or through the clothing, of or with the genitalia, anus, groin, breast, inner thigh, or the buttocks, that is unrelated to official duties or where the staff member, contractor, or volunteer has the intent to abuse, arouse, or gratify sexual desire;
- 6) Any attempt, threat, or request by a staff member, contractor, or volunteer to engage in the activities described in paragraph (1) through (5) of this definition;
- 7) Any display by a staff member, contractor, or volunteer of his or her uncovered genitalia, buttocks, or breast in the presence of an inmate, detainee, or resident, and
- 8) Voyeurism by a staff member, contractor, or volunteer. Voyeurism means an invasion of privacy of an inmate, detainee, or resident by staff for reasons unrelated to official duties, such as peering at an inmate who is using a toilet in his or her cell to perform bodily functions; requiring an inmate to

Chester County Prison **VOLUNTEERS/CONTRACTORS/INTERNS PREA Training**

expose his or her buttocks, genitals, or breasts; or taking images of all or part of an inmate's naked body or of an inmate performing bodily functions.

Sexual Harassment:

- 1) Repeated and unwelcome sexual advances, requests for sexual favors, or verbal comments, gestures, or actions of a derogatory or offensive sexual nature by one inmate directed toward another.
- 2) Repeated verbal comments or gestures of a sexual nature to an inmate by a staff member, contractor, or volunteer, including demeaning references to gender, sexually suggestive or derogatory comments about body or clothing, or obscene language or gestures.
- 3) Sexual harassment also includes making rude or insulting comments about another person because they are, or are perceived to be, LGBTI.

PROHIBITIONS

Volunteers or Interns who conduct business with the Chester County Prison are violating the Prison's policy when they engage in sexual misconduct with an inmate. The Chester County Prison has zero tolerance for sexual abuse or sexual harassment and violation of this policy will result in termination of services and may be referred for criminal prosecution.

Contractors, who work as agents of the Chester County Prison, can be criminally charged for violating Pennsylvania State Law 18 PA. CONS. STAT. §3124.2 defines Institutional Sexual Assault as a felony of the third degree when that person engages in sexual intercourse, deviate sexual intercourse, or indecent contact with an inmate, detainee, patient or resident.

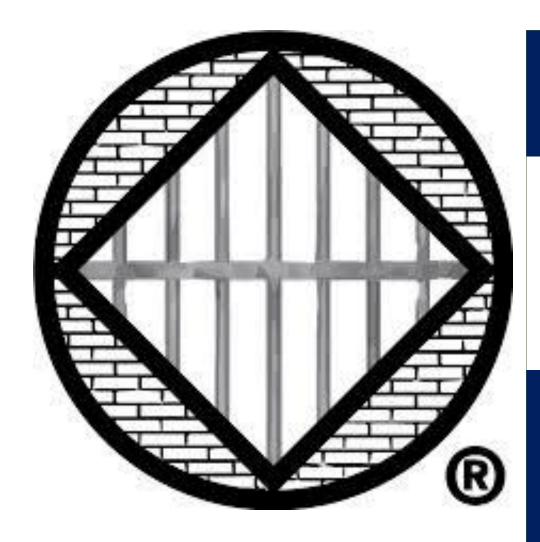
REPORTING REQUIREMENTS

A staff member, contract service provider, volunteer, intern or an individual who has business with or uses the resources of the Prison, must contact the security department to report any incident of sexual abuse or sexual harassment to the Security Captain or Shift Commander. They also have the ability to privately report abuse and sexual harassment via the toll-free anonymous PREA tip Reporting Phone Line at 1-866-823-6703.



CHESTER COUNTY PRISON Prison Rape Elimination Act (PREA) Contractors and volunteers Acknowledgement

Contractor / Volunteer:	
Organization:	
I acknowledge I have been educated on Chester County Prabuse and sexual harassment.	rison's zero tolerance policy regarding sexual
I have received, reviewed and have been trained in the Ch policies on the dynamics of sexual abuse and sexual haras	
By signing this form, I acknowledge my understanding of I policy standards for The Prison Rape Elimination Act.	The Chester County Prison's zero tolerance
Signature:	Date:
Witness Signature	Date:
By initialing here I acknowledge that I have receiv Harassment Prison Rape Elimination (PREA) hando	•



2018 HOSPITALS & INSTITUTIONS LEARNING DAY

PRESENTED BY:

The Clean Acres

&

The Philadelphia
Areas of
Narcotics
Anonymous

*2 Speakers Every Hour!

*Food*Fun

&

*Fellowship

MESSIAH LUTHERAN CHURCH

46 W Lancaster AVE Downingtown, PA, 19335

SATURDAY

Dec. 1, 2018

12:00-6:00 PM

REGIONAL H&I SUBCOMMITTEE MEETING ON OCTOBER 6 2016

Open meeting with moment silence followed by the serenity prayed. No minutes from last month.

Areas in Attend
SVA Area
Clean Acres
North/West
Pyramid of freedom
South/Philly

Inner City

Admin Report. Kimberly Wilkinson nursing facility had concern about the using, would like a possible meeting brought to the facility. It in the Clean Acres. (610-580-0100)

Prather O'Donnell looking for a meeting in Public Library Chestnut Hill Branch, North West Area. (2150685 9290). Mr. O'Neil could not make out message but meeting missing on Monday and Thursday have not been fill in weeks, not sure who had this facility. Give a form to all RCM to find out what to their H&I Chair.

New Business Regional H&I learning day inner city chair will take back to his area to see if the area will host regional H&I Learning day. (February 2 2019).

Old Business still having trouble with area not showing for Regional meeting on the first of the month.

Areas Report.

Clean Acres, all commitment filled with no missed. Learning day Oct 27 2018 at Melton center.

South/Philly some meeting missed and no report on some meeting.

presentation was done at surge recovery at 1721 point Breeze Av.

Inner City looking for new panel coordinator St Elizabeth missed meeting all weeks.

North/West DRC female meeting shut down because the chair had on sport bra. All in commitment filled.

SVA all filled except DRC on Sunday three meeting miss, no meeting last month.

Pyramid of freedom still looking for CO-Ed commitment from any area. Update our policy.